

Delegate Report Form Information

The **Sons of Norway District 3 By-Laws, 2018 – 2020, Article III, sections 4 and 5** govern the election of delegates and alternates to the District Lodge Meeting (Convention) and the mandatory completion of a Delegate Election Report form by all lodge secretaries. The sections of the Bylaws refer to paragraphs 3.63 and 4.71 of the Sons of Norway 2018- 2020 Charter, Constitution, and Policy & Procedures.

Election of delegates and alternates must take place prior to the month of April before a District Lodge Meeting, so plan on electing your lodge delegates and alternates in February and early March.

A Delegate Report Form, which can be found at the Third District website www.3dsofn.org under Forms and Documents, must be completed and signed by the local lodge President AND lodge Secretary and mailed to the District 3 Secretary within 5 days of the election.

Please be sure all names are written plainly and spelled correctly. You must include their membership number, address, city, state, zip code, phone, and email address, too. Then send the completed report form to me at: Karen Olsen-Helmold; 183 Evergreen Ave Bethpage, NY 11714 or email a scanned copy to kolsen2@verizon.net.

If your lodge is meeting in-person, it is wise to bring a copy of the Delegate Report Form to your meeting, so that both lodge Secretary and President can complete the form and sign the form affirming their delegates and alternates.

If your lodge is not meeting in-person due to Covid, both lodge Secretary and President can complete separate forms listing all delegates and alternates, sign them, and both mail them separately to the District Secretary.

Keep in mind as you elect delegates that they are the only ones that can be candidates for the District Board, alternates to the Board, International Board Members, or alternates to the International Board. Delegates do NOT have to be a benefit member (have purchased a Sons of Norway insurance policy or annuity product), but, in order to run for any of the positions just mentioned, the delegate must be a benefit member or buy a product at the convention.

Thank you for your attention and work!

Karen Olsen-Helmold, District 3 Secretary