

**Sons of Norway District Lodge No. 3  
Installing Officer Report**

Name and # of Lodge \_\_\_\_\_ 3- \_\_\_\_\_

Date of Installation \_\_\_\_\_ Time \_\_\_\_\_

Location \_\_\_\_\_

Past President's pin was presented to \_\_\_\_\_

Please classify the installation as  Business meeting  Social for the most part

Other, describe \_\_\_\_\_

Approximate number of attendees \_\_\_\_\_

Name(s) of other Lodges represented \_\_\_\_\_

The Lodge Secretary has previously reported a list of officers elected. Were there any changes from that list? If so, please list the changes below.

	NAMES	OFFICES HELD	ADDRESSES	TELEPHONE NUMBER
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

If there are any comments, suggestions or concerns to be directed to the Zone Director and/or the District President, please communicate by separate correspondence.

Signed \_\_\_\_\_

Address \_\_\_\_\_

Please itemize your travel expenses incurred. Mileage is \$.25 per mile plus tolls.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please e-mail or mail this form to **Karen Olsen-Helmold, District 3 Secretary**, within three days of installation: [kolsen2@verizon.net](mailto:kolsen2@verizon.net) or 183 Evergreen Ave., Bethpage, NY 11714